



## BOARD POLICIES

## BOARD GOVERNANCE SECTION

<b>SUBJECT:</b> Scholarship Investment Policy	<b>DOCUMENT NO:</b> CIMARE-F-03
<b>ISSUED BY:</b> Treasurer	<b>EFFECTIVE DATE:</b> Jan 1, 2025
<b>APPROVED BY:</b> Board	<b>REVISED DATE:</b>
<b>REVIEW SCHEDULE:</b> Annually <b>RESPONSIBILITY:</b> National Council	<b>DATE LAST REVIEWED:</b>
	<b>NO OF PAGES:</b> 2

### POLICY STATEMENT:

The Canadian Institute of Marine Engineering' Mission Statement is to advance the practice and science of marine engineering and technology in Canada. As part of this mission the National Council believes that providing scholarships to 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year students in a marine engineering or marine technology program is cornerstone to our Institute.

### APPLICATION OF POLICY:

The National Council of the Institute is authorized to invest the Institute's funds in accordance with the Institute's by laws and any applicable legal or regulatory requirements for Non-For-Profit societies.

The investment of funds shall be guided by the following objectives:

1. **Preservation of Capital** – Protect the principal amount of investments.
2. **Liquidity** – Ensure funds are readily available for operational needs.
3. **Return on Investment** – Seek reasonable returns while managing risk.

### Permitted investments include:

Funds may be invested in the following instruments:

- Government-backed securities (Treasury bills, municipal bonds).
- Guaranteed Investment Certificates (GICs) from reputable financial institutions.
- High-quality corporate bonds (minimum BBB rating).
- Money market funds and other low-risk investment vehicles.
- Interest-bearing bank accounts.

### Investment Management and Oversight

- The National Council may delegate investment management to the Treasurer, Finance Committee, or an external investment advisor, as deemed appropriate.
- Investment decisions shall be reviewed at least quarterly/annually to ensure compliance with the by-law.
- A report on investment performance and allocation shall be presented to the National Council at each quarterly meeting and a performance report provided to the membership in the annual meeting booklet.

### Ethical and Social Responsibility Considerations

Where possible, investments should align with the organization's values and principles, including ESG (Environmental, Social, and Governance) considerations.

**Amendment and Review**

- This policy shall be reviewed **annually** by the National Council to ensure continued relevance.
- Any amendments must be approved by a majority vote of the National Council.